



Application No.

KINDY VACATION CARE BOOKING SHEET – April 2018

STEP 1: Child (ren) requiring Vacation Care.

Child(ren)		
Contact phone number(s) during Kindy Vacation Care:	/	
Email Address:		

Please circle which dates you require for the above child (ren)

Monday 2 April PUBLIC HOLIDAY	Tuesday 3 April	Wednesday 4 April	Thursday 5 April	Friday 6 April
Monday 9 April	Tuesday 10 April	Wednesday 11 April	Thursday 12 April	Friday 13 April
Monday 16 April PUPIL FREE DAY				

STEP 2: Please read the following Policies very carefully.

- Only children who have completed the **Kindy Club Registration Form** can use this facility.
If you are using this facility for the first time, please ensure you have completed and returned the **Kindy Club Registration Form** which can be accessed via iLINQ. <https://ilinq.sheldoncollege.com/login>
- A *signed* booking sheet submitted to the Finance Office is the only way of requesting Kindy Vacation Care. Email – fees@sheldoncollege.com
- All bookings must be accompanied by a deposit of \$10 per child per day and bookings will be allocated on a strictly 'first come, first served' basis. Your deposit will be credited to your fee account and is **NON-REFUNDABLE** if you cancel the booking. If we find that we are unable to accommodate your request, your deposit will be returned in full. You will receive a booking confirmation sheet so if you have not received this please check with the Finance Office. Do not assume that your booking has been processed and or accepted.
- CANCELLATIONS** - All cancellations require seven days written notice otherwise the daily fee will apply. The booking deposit is **NON-REFUNDABLE**. The only exception to this is illness or emergency. In the case of illness we will need this to be verified by a medical certificate. In the case of an emergency please send a written explanation.
- Kindy Club Vacation Care operates from 8.00am – 5.00pm and will take place in Kindergarten McClaer. If care is required before 8.00am or after 5.00pm, children will be cared for within the Wonderland Building.
- Kindy Club Vacation Care costs \$69.00 per day. This includes all incursions and consumable materials. No Half Days.
- Kindy Club Vacation Care is Registered Care – **CCB and CCR does not apply**.
- Bookings close Friday 23 March 2018.**

I have read and understand the above Kindy Vacation Care policies

Signed: _____ Date: _____

CREDIT CARD DETAILS

Card Number																		
Expires	/		MasterCard		Visa		Amount \$											

Cardholder's Name: _____ Cardholder's Signature: _____

Return form and deposit to FINANCE OFFICE ONLY
fees@sheldoncollege.com